

MEETING NOTES

PTO Board Meeting

October 16, 2025

6:30 – 7:30

Meeting called by Tyra Harding (PTO Vice President)

Meeting Attendance (RED BOLD if Present)

Anna	Dana	Lauren (called)	Tyra	
Ashley	Jackie Forte	Lori		
Brandy (called)	Jacqueline Firth	Melanie C.		
Christa	Kelly	Tiffany		

Topics:

1. PTO Board Position Commitment for 2025-2026 School Year

First Name	Last Name	Volunteer Position
Brandy	Grindle	President
Tyra	Harding	Vice President
Ashley	Cox	Secretary
Melanie	Coleman	Events Co-Chair
Kelly	Trasobares	Events Co-Chair
	VACANT	Fundraising/Marketing Co-Chair
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Tiffany	Rorer	School Dance Committee
Lauren	Williams	School Dance Committee
Christa	Mashburn	Graphics Designer
Jacqueline	Firth	Webpage Designer
Jackie	Forte	Social Media Coordinator
Jackie	Forte	Spirit Night Coordinator
Jacqueline	Firth	PTO Volunteer Lead
Dana	Miller	Teacher Appreciation Chair
Anna	Lucas	Teacher Appreciation Co-Chair
Lori	Maynor	Faculty Representative
Ashley	Cox	SGA Representative

2. Review / Discussion for events and fundraising plans

a. Spirit Nights- Monthly (**Jackie Forte**)

- i. Sep 8- Dairy Queen, 4-8 pm, 10%- Girl's Volleyball, \$332.34, tips \$47.58, total: \$379.92 (amount not deposited in Truist account yet)

- ii. Oct 14- Corbett's, 4-8 pm, 15%- DECA, \$280.61, tips \$10.00, total: \$290.61
- iii. Nov 12- Catherine Anne's, all day, 20%- Chemistry (Science Department)
- iv. Dec 10- Dolce Vita, 4-8 pm, 15%
- v. Jan13- Jersey Mike's, 4-8 pm, 50% (PTO Event)
- vi. Feb 10- Arby's (TBD)

b. Spirit Wear Design Contest- September **(Brandy, Christa, Tyra)**

- i. 2 Design Winners- Jaxson Smith and Riley Bohn



Jaxson Smith



Riley Bohn

c. Spirit Wear Store **(Tyra, Kelly, and Brandy)**

- i. Taylor Bradian will print Spirit Wear. He is helping us to set up a storefront through Shopify Basic
- ii. Kelly volunteered to help set up online store
- iii. Pricing

Item	Units	CPU	Price	Profit
T-Shirt	25	\$ 11.70	\$ 18.00	\$ 6.30
Long Sleeve	25	\$ 15.98	\$ 20.00	\$ 4.02
Crewneck Sweatshirt	25	\$ 19.27	\$ 30.00	\$ 10.73
Hoodie	25	\$ 24.55	\$ 35.00	\$ 10.45
T-Shirt	50	\$ 9.70	\$ 18.00	\$ 8.30
Long Sleeve	50	\$ 13.98	\$ 20.00	\$ 6.02
Crewneck Sweatshirt	50	\$ 17.27	\$ 30.00	\$ 12.73
Hoodie	50	\$ 22.55	\$ 35.00	\$ 12.45

d. Family Fall Event- **(Melanie and Tyra)**

- i. Friday, October 24, Trunk-or-Treat (6:00-7:30) / Boo Bash (7:00-8:30)
- ii. CCA Clubs participating:
 - 1. National Honor Society- Spike Ball Tournament
 - 2. Aileron- Face painting

3. Youth and Government- chips/snacks and drinks
4. Student Government Association-sweets
5. Year Book- Photo Booth

e. Mardi Gras Dance (Middle and High School)- February 21, 2026 **(Lauren and Tiffany)**

f. Craft Fair- December 6 **(Melanie)**

- i. PTO Table- Looking for Volunteer
- ii. Dessert Raffle- Dana

g. Dance (8th Grade)-Spring, April 25, 2026 **(Lauren and Tiffany)**

h. Holiday Grams / Gift Basket Raffle **(Lori)**

- i. School Clubs/Organizations will sign up for holidays
- ii. ~~SGA- Halloween Boo Grams~~, TBD- Christmas, Prom- Valentine's Day, and Easter- TBD

3. Treasurer Report- Bank Account Balance (Tyra)

Date Prepared: 10-16-25		
PTO Accounts	Amounts	Balance
Truist Bank Account		\$ 48,622.39
Venmo Account		\$ -
Club/Group Accounts		
CCA General Acct	\$ 11,350.00	
CCA Sports	\$ 6,405.59	
DECA	\$ 359.05	
Drama Club	\$ 10,892.69	
Cheer	\$ 189.33	
Youth and Government	\$ -	
Student Government Association	\$ 47.49	
Prom Committee	\$ 2,032.00	
Middle School	\$ 968.60	
High School	\$ 429.73	
Girls Soccer	\$ 156.27	
Girls Volleyball	\$ 379.92	
Girls Basketball	\$ 52.76	
Girls JV Softball	\$ 134.79	
Fellowship of Christian Athletes	\$ 60.00	
CCA Supplies (Nurse)	\$ 534.31	
Science Department	\$ 157.93	
Gym Fund	\$ 2,574.25	
Rucksack Challenge	\$ 375.00	
Teacher Appreciation Budget	\$ 1,047.30	
Club/Group Totals	\$ 38,147.01	
PTO Funds Balance		\$ 10,475.38

4. Voting:

- a. College Week- PTO Approved \$200
- b. Purchase of second PA system (same brand as current)- PTO Approved \$299.59
- c. Funding request Signage for front of school, \$2,509.15



CCA PTO Funding by Year:

School Year	Amount	Notes
22-23	\$ -	
23-24	\$ 2,874.46	
24-25	\$ 4,077.02	\$2,465 Pfizer Benevity Grant
25-26	\$ 1,900.00	

5. Current CCA Fundraising using Venmo Account: Rucksack Challenge Scholarship (Andrew Stone), and Sports (Soccer), Pumpkin Contest (Prom)

6. Closing Comments

- a. Next PTO Meeting: Nov 20 at 6:30pm,
Video call link: <https://meet.google.com/vwy-zgbe-cxr>
- b. Open for questions and discussions